February 17, 2015

Dear Sir/Madam:

You are cordially invited to participate as a vendor in the 2015 Clinical Oncology Symposium to be held on April 24, 2015 at the Peachtree Catering and Banquet Center in Columbia, Missouri. The conference is targeted for oncology nurses, advanced practice nurses and social workers. The planning committee members appear in the insert to the left.

The purpose of this symposium is to update the knowledge and enhance the skills of oncology nurses, advanced practice nurses, social workers and other health care professionals by providing evidence-based content applicable to the clinical management of cancer patients and their families. Based on last year’s success, we expect 120+ participants from throughout the state.

The base exhibit fee is $500. The base exhibit fee is included in the sponsorship of a refreshment break ($750), continental breakfast ($900) or the luncheon ($1500). Sponsors are recognized in a number of ways: special signage during the event, listed in the conference syllabus, and included in all future promotional materials.

Please complete the enclosed Exhibitor Request Form and return along with the appropriate exhibit fee to Nursing Outreach no later than April 10th. Exhibit space is limited and space will be assigned on a 1st come, 1st served basis. Please note we do not share participant names with exhibitors.

Checks should be payable to the University of Missouri. Our Tax ID # is 43-6003859.

The approximate exhibit times on April 24, 2015 include:

- 6:45 - 7:15 a.m. Exhibitor Set-up
- 7:15 - 8:00 a.m. Registration and Exhibits
- 9:45 – 10:00 a.m. Break and Exhibits
- 12:05 – 1:00 p.m. Lunch and Exhibits
- 2:50 – 3:05 p.m. Break and Exhibits
- 3:05 p.m. Exhibits Close

If you have any questions, or need further information, please contact Tara Meyer at (573) 882-0215 phone, (573) 884-8278 fax, or e-mail meyert@missouri.edu.

Sincerely,

Shirley J. Farrah, PhD, RN-BC
Assistant Dean, Nursing Outreach
MU Sinclair School of Nursing

Muska Nuhanovic
Oncology Nursing Society Chapter President
EXHIBITOR REQUEST FORM

Name of Organization: _____________________________________________________

Name of Individual Exhibiting: _____________________________________________

Address of Organization: _________________________________________________

_________________________________________________________________________

Phone: __________________ Fax: __________________ Email: ____________________

☐ I would like to exhibit at the 2015 Clinical Oncology Symposium at
Peachtree Catering & Banquet Center, Columbia, MO on: April 24, 2015

☐ Enclosed is my check for $500.00 with Optional Lunch $15 x __ = ____

☐ Enclosed is my check for $750.00 to sponsor a refreshment break.
Exhibit fee included.

☐ Enclosed is my check for $900.00 to sponsor the continental breakfast.
Exhibit fee included.

☐ Enclosed is my check for $1500.00 to sponsor the luncheon.
Exhibit fee included.

☐ I would like an electrical outlet for my table.  ☐ Yes  ☐ No

(Please Make Check Payable to: University of Missouri; Tax ID #: 43-6003859)

☐ MC  ☐ Visa  ☐ Discover  Name on Card____________________________

Card #____________________________ Expiration date______________

Signature_________________________

COMPLETE AND FAX or MAIL THIS FORM as soon as possible or by April 10, 2015 to:

Tara Meyer
meyert@missouri.edu
MU Nursing Outreach
Room S266A Sinclair School of Nursing
Columbia, MO 65211
Telephone: (573)882-0215 FAX: (573)884-8278
Conference Location

Peachtree Banquet Center
120 East Nifong, Suite D
Columbia, Missouri

Should you need to be reached during the activity, the phone number is (573) 875-6608.

From Interstate 70
Take Providence Road (Exit 126) and go south (turn left if coming from the east or right if coming from the west) 4.4 miles (past the Stadium Road/University Exit). Turn west (right) on Nifong Boulevard, and continue on Nifong for about a block. Turn left (south) between Lutz Barbeque and Breaktime Gas Station (there is no street sign). Peachtree is on the right mid way down this road (across the parking lot from Arby’s).

From Highway 63
Take the AC Exit (also called New Haven Road or Old Highway 63). At the top of the exit ramp, go west (left if coming from the south and right if coming from the north). Follow AC/Nifong Boulevard 2.8 miles (past the intersection with Providence Road) and continue straight for about one block. Turn left (south) between Lutz Barbeque and Breaktime Gas Station (there is no street sign). Peachtree is on the right mid way down this road (across the parking lot from Arby’s).